

**Minutes  
Council Workshop  
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

**February 3, 2010**

**Members Present:** Mayor Samuel Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Henry Robinson

**Staff Present:** Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Jim Cadien and Municipal Clerk Tanya Payne

**I. CALL TO ORDER:**

Mayor Murray called the Workshop to order at 6:34 pm.

**II. REVIEW AGENDA FOR THE FEBRUARY 10, 2010 COUNCIL MEETING:**

Town Manager Willis asked Council to submit topics for discussion at the upcoming Council Retreat.

Council set the date of March 20<sup>th</sup> at 8:30 am to hold the annual retreat.

Town Manager Willis said requests were out for bid to complete drainage projects at 9<sup>th</sup> Street and Madrid Avenue and 13<sup>th</sup> Street and Paris Avenue as well as work on bed extensions along Paris Avenue. He said bidders would have two weeks to apply and that the contracts would be awarded at the March Meeting. Mr. Willis said the stormwater policy would be discussed at the February 15<sup>th</sup> Joint Meeting with the City of Beaufort. He also told Council he had OCRM clearance for work on the Cypress Wetlands and the Duck Blind pond. Mr. Willis said there was ongoing discussion whether to restore the wetlands with salt water which was its original state or with fresh water. He said re-creation of the wetlands would be paid for through TIF funds and would include signage identifying birds, plants and animals and walkways. Mr. Willis said the work should be completed in about two months.

Town Manager Willis also briefed Council concerning:

- looking into an events web site to publicize Port Royal
- things looking positive for sale of port property
- damaged shrimp dock; has been repaired and cost will be billed to boat owner; considering purchase of ice machine for docks; land swap still in litigation
- Jefferson Commons almost vacant; extremely difficult to fix
- DOT evaluating Ribaut Road request made due to lowering of speed limit ; additional planting to be done at Mossy Oaks and Richmond Avenue; looking at extending beds on Paris Avenue
- Northern Regional Plan - Metro Planning Commission to be discussed at Joint Meeting
- Ribaut Road work at West Paris Avenue and Ribaut Road almost complete; work beginning at Edinburg Avenue and Vaigneur Road; resurfacing will begin around March 15<sup>th</sup>
- financials - taxes coming in; tracking as expected
- Burton Fire District, ongoing discussion
- sewer projects list sent to BJWSA
- CDBG request expanded to increase capacity and add houses; trying to set meeting with state to discuss application

Town Manager Willis read Ordinance 2009-8 by title and said a Public Hearing and second reading would be held in March on this ordinance and also 2009-9. He said a meeting had taken place with Shell Point residents, developers and members of Council to discuss this issue. Mr. Willis said another meeting was scheduled for next week.

Attorney David Tedder said developers had made changes to the PUD at the request of those attending the meeting.

Town Manager Willis told Council the Police Department was working with new software which tracks crime and codes violations. He showed a chart of codes violations which broke out concentrated areas where most offences were taking place.

Police Chief Cadien explained this was a GPS/GIS program and that the department would be able to keep track of where violations were taking place. He said the program interfaced with the Law-Track program and would be very beneficial to the department.

Town Manager Willis also reviewed second reading Ordinances 2010-1 and 2010-2 to annex and zone .58 acres on Broad River Drive. He explained the owner's had requested R-17 zoning which complied with the future land use map and was a light impact zoning area.

Town Manager Willis reviewed first reading Ordinance 2010-3 which would bring the Town's zoning ordinance in line with state statutes, change language concerning Flood Hazard Districts, update the ZOBBA by laws and establish the term Planning Administrator. He also reviewed Ordinance 2010-4 to update the definition of planning commission and add new traffic impact analysis language.

Town Manager Willis reminded Council they needed to appoint one member to the JMPC and vote on a Signage Committee recommendation to redesignate Highway 21 along Highways 280 and 802.

Council discussed the issue of changing signs to re-route Highway 21 traffic through Port Royal. Councilmembers DeLoach and Heyward opposed the redesignation of Highway 21 through Port Royal. Mayor Murray asked that this issue be placed on the agenda for the upcoming Joint Council Meeting with the City of Beaufort Council.

### **III. IMPORTANT DATES AND INFORMATION:**

- A. Thursday, February 4, 2010, 5:30 pm – Design Review Board, Yvonne C. Butler Council Chambers, 700 Paris Ave.**
- B. Monday, February 8, 2010, 5:30 pm – Joint Municipal Planning Commission, Yvonne C. Butler Council Chambers, 700 Paris Ave.**
- C. Wednesday, February 10, 2010, 6:30 pm - Council Meeting, Yvonne Butler Council Chambers, 700 Paris Avenue**

Town Manager Willis reviewed the list of important dates and information and added a Public Hearing to be held on March 10<sup>th</sup>. He also said there had been a request for a "Town Hall Meeting" where educational information pertaining to codes enforcement would be presented. Mr. Willis said this would be a good time to educate the public on traffic ticket revenue.

Councilmember Robinson commented that dog walkers were not cleaning up after their animals and suggested that dogs not be allowed on the 16<sup>th</sup> Street ball field.

David Kell spoke concerning drainage problems on 9<sup>th</sup> Street.

### **IV. ADJOURNMENT:**

Councilmember Robinson moved to adjourn the workshop.

The workshop adjourned at 7:37 pm.

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Respectfully submitted,

Tanya L. Payne  
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d) as amended, notification of the workshop was posted on the Town bulletin board two weeks before the meeting date. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the workshop.