

**Minutes
Special Meeting \ Workshop
Yvonne C. Butler, 700 Paris Avenue**

February 6, 2008

Members Present: Mayor Samuel Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Henry Robinson

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Jim Cadien, Assistant Fire Chief Jim Colwell, Finance Clerk Chris Canaday and Municipal Clerk Tanya Payne

I. PLEDGE OF ALLEGIANCE:

Mayor Murray opened the meeting at 6:30 pm and led the Pledge of Allegiance.

II. INVOCATION:

Councilmember DeLoach offered the invocation.

III. PRESENTATION:

Al Segars, South Carolina Department of Natural Resources invited Council and those present to a seminar concerning the areas drinking water and the current drought. The seminars would be held from 6:00 pm until 9:00 pm on February 16th in Bluffton at the Palmetto Electric building and on February 19th at the Technical College of the Lowcountry.

A. Audit Report – Doug Crowley

Doug Crowley reviewed the Town of Port Royal Annual Financial Report for the year ended June 30, 2007. He briefly covered the report by line item and answered questions posed by Council. Mr. Crowley told Council the Town was in good financial condition.

IV. SECOND READINGS:

- A. Ordinance 2008-2. An ordinance approving a second amendment to the Development Agreement between the Town of Port Royal and the State Ports Authority and authorizing the Mayor of Port Royal to execute the same on behalf of the Town**

John Ellerbe asked if the Town would receive any benefit from the amendment to the port development agreement.

Town Manager Willis explained that since the development agreement had already started and since the sale of the property had not yet taken place, the time line was being extended. He said the Town would be allowed to extend the lease arrangement on the shrimp docks to coincide with the development agreement.

Town Manager Willis read Ordinance 2008-2 by title and explained the commencement of the development agreement would be extended through August 2008 because the port property had not sold as soon as expected.

Councilmember Lee moved to adopt Ordinance 2008-2 and Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

V. REVIEW AGENDA FOR THE FEBRUARY 13, 2008 COUNCIL MEETING

Town Manager Willis review the agenda for the upcoming February 13th Council Meeting. He told Council a motion in support of the River Wind Association concerning the effects of the proposed bridge and revamping of Highway 802 would be placed on the agenda under Council's Action. Mr. Willis said members of that association would be present at the meeting.

Town Manager Willis reviewed Ordinance 2008-3 to rezone property at 1 Chester Drive to Highway Commercial with the Traditional Town Overlay. He said the Joint Municipal Planning commission had recommended the change and that it did conform to the Future Land Use Map. Mr. Willis also reviewed Ordinances 2008-4 and 2008-5 to annex and zone approximately 1.28 acres located on Robert Smalls Parkway at 150 Castle Rock Road.

Town Manager Willis reviewed Ordinance 2008-6 to rezone property on 16th Street Extension that was currently being used as a mobile home park. Also on the agenda was an ordinance amending the Code of Ordinances concerning the term lengths of Town boards, committees and commissions.

Town Manager Willis briefed Council concerning:

- the Shrimp Docks
- architectural services for port redevelopment
- Spring Music Series will be expanded to five performances to include a Celtic music concert preformed by a small Air force Band
- Stormwater Management upgrade and publicity
- letter to the County expressing concerns over the Northern Regional Plan
- Visioning Retreat on Friday, February 8th at 10:00 am with Jane Peoples moderating
- received unexpected \$10,000 from the State for parks – looking at upgrading Lenora Park
- business license revenue has doubled; businesses lost on Paris Avenue
- plans for a Cultural Center at the Shed in the works – rent is one dollar per year
- Cypress Wetlands restoration

Town Manager Willis told Council there were three openings on the Redevelopment Commission, two on the Zoning Board of Adjustments and Appeals and one for the Historic Preservation Commission.

VI. IMPORTANT DATES AND INFORMATION:

- A. Thursday, February 7, 2008, 5:30 pm – Design Review Board, Yvonne Butler Council Chambers, 700 Paris Avenue**
- B. Friday, February 8, 2008, 10:00 am – Visioning Retreat, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- C. Wednesday, February 13, 2008, 6:30 pm - Council Meeting, Yvonne Butler Council Chambers, 700 Paris Avenue**

Town Manager Willis reviewed the list of important dates and information.

Councilmember Lee told those present the 5th Annual Soft Shell Crab Fest would be held on April 19th. He also said the Old Village Association was in the process of re-organizing. Mr. Lee said they had been asked by the Marine Corps Air Station to schedule the 2009 festival on April 26th in conjunction with the Air Show.

Councilmember Lee also told everyone he would be at the Old Town Coffee Haus on Paris Avenue on Wednesdays from 7:30 am until 9:30 am to answer questions from the citizens. He said from time to time he would ask other members of Council to join him in these sessions.

VII. ADJOURNMENT:

Councilmember Heyward moved to adjourn the meeting and Councilmember Robinson seconded the motion.

The meeting adjourned at 7:40 pm.

Respectfully submitted,

Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the meeting was posted on the Town bulletin board two weeks prior to the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.