

**Minutes
Regular Council Meeting
Yvonne C. Butler Council Chambers**

August 8, 2007

Members Present: Mayor Samuel Murray and Councilmembers Vernon DeLoach, Joe Lee and Henry Robinson

Members Absent: Councilmember Mary Beth Heyward (away at Conference)

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Jim Cadien and Assistant Fire Chief Jim Colwell

Staff Absent: Municipal Clerk Tanya Payne

I. PLEDGE OF ALLEGIANCE:

Mayor Murray opened the meeting at 6:30 pm and led the Pledge of Allegiance.

II. INVOCATION:

Councilmember Robinson offered the invocation.

III. APPROVAL OF MINUTES:

- A. Minutes from the Public Hearing of July 11, 2007**
- B. Minutes from the Regular Council Meeting of July 11, 2007**

Councilmember DeLoach moved to adopt the minutes from the Public Hearing of July 11, 2007 and the Regular Council Meeting of July 11, 2007. Councilmember Joe Lee seconded the motion.

The motion carried by unanimous vote.

IV. AMENDMENTS TO THE AGENDA

Town Manager Willis requested the removal of Item D under Section X, Potential Port Royal Visitor's Center from the agenda to allow more time to work on this project.

Councilmember Lee moved to amend the agenda by removing Item D. under Section X. of the agenda. Councilmember DeLoach seconded the motion.

The motion carried by unanimous vote.

Chief Cadien introduced new Police Officer Mowery who had previously been working as an officer with the Town of Bluffton.

Mayor Murray introduced the Port Royal 2007 "Protect and Serve" Bowling Team, Court Clerk Kim VanDeusen, Police Officer Andrew McCormack, and Peter Webb and congratulated them on winning this year's tournament.

Court Clerk VanDeusen explained that to be on the team you had to be a firefighter, police officer or relative of one of these.

V. COUNCIL BRIEFING:

Town Manager Willis briefed Council concerning the Safety Check Program, the Visioning Forum which would be held the following day and the Casablanca Drainage Project. He explained the remaining funds from the Casablanca project could not be used in the Fort. Frederick area as hoped. Mr. Willis said he was waiting for a call from the County engineer concerning the Midtown signal. He said the marketing firm for the port property had received several calls from interested buyers. He said they would be scheduling interviews with prospective buyers soon. Mr. Willis said ATM would be formulating a letter concerning the Portrait Homes drainage and that concerns with this drainage issue had been forwarded to the project engineers. Town Manager Willis also said the Farmers Market Sign had been ordered.

VI. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes.

Jeanne Dunn thanked Council for considering and amending the outdoor display ordinance.

VII. 2ND READINGS:

RE: 070808cm

A. Ordinance 2007-48. An ordinance to authorize the Town Manager to convey excess real property to facilitate construction of sidewalks within the Town described as Beaufort County Tax District 110, Map 11, Parcel 401 (approximately 50 ft on London Avenue)

Town Manager Willis read Ordinance 2007-48 by title and showed the property on the map. He explained this sidewalk would fill in a gap to complete the block of sidewalk.

Councilmember Robinson moved to adopt Ordinance 2007-48 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

B. Ordinance 2007-49. An ordinance annexing to the Town of Port Royal approximately 1.4 acres of real estate located in Beaufort County described as Beaufort County Tax District 100, Map 31, Parcel 62 (2 Fullwood Lane)

Town Manager Willis read Ordinance 2007-49 by title and showed the property on the map. He explained the applicant had requested MU-2 zoning which was in compliance with the Town's Future Growth Plan and was unanimously recommended by the Joint Municipal Planning Commission.

Councilmember Robinson moved to adopt Ordinance 2007-49 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

C. Ordinance 2007-50. An ordinance to zone approximately 1.4 acres of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County Tax District 100), Map 31, Parcel 62 as a Mixed Use-2 (MU-2) Zoning District

Councilmember Robinson moved to adopt Ordinance 2007-50 and Councilmember Lee seconded the motion.

Mayor Murray and Councilmembers Lee and Robinson voted yes.

Councilmember DeLoach voted no.

The motion carried.

D. Ordinance 2007-51. An ordinance amending Ordinance 2006-9 to embody terms of agreement between the Town of Port Royal and the Beaufort County Elections and registration Commission regarding municipal elections and specifying authority being transferred

Town Manager Willis read Ordinance 2007-51 by title and explained this ordinance formalized the terms of agreement between the County and the Town concerning the upcoming Municipal Election.

Councilmember Robinson moved to adopt Ordinance 2007-51 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

VIII. 1ST READINGS:

- A. Ordinance 2007-52. An ordinance annexing to the Town of Port Royal approximately 5.63 acres of real estate located in Beaufort County described as Beaufort County Tax District 100, Map 31, Parcels 1E, 1D, 193 and 1G (624 and 628 Robert Smalls Parkway and 138 and 140 Castle Rock Road)**

Town Manager Willis read Ordinance 2007-52 by title and showed the property on the map. He said this property was within the Town's Future Growth Plan. Mr. Willis further explained the owner's had requested MU-1 zoning for the property and told Council an historic house from Beaufort would be moved there. He said the JMPC had unanimously recommended this zoning.

Councilmember Robinson moved to adopt first reading of Ordinance 2007-52 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

- B. Ordinance 2007-53. An ordinance to zone approximately 5.63 acres of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County Tax District 100), Map 31, Parcels 1E, 1D, 193 and 1G as a Mixed Use-1 (MU-1) zoning district**

Councilmember Lee moved to adopt first reading of Ordinance 2007-53 and Councilmember Robinson seconded the motion.

The motion carried by unanimous vote.

- C. Ordinance 2007-54. An ordinance to rescind Ordinance 2007-20 amending Chapter 22, Article VI, Section 22-131 (3), uses customarily accessory to retail business, office uses and commercial recreational facilities, regulating outdoor display of merchandise and replace it with Ordinance 2007-54**

Town Manager Willis read Ordinance 2007-54 by title and explained this ordinance would allow the outdoor display of indoor merchandise within five feet of the outdoor wall of a business. He explained it would also set time limits as to what hours the items could be on display.

Planning Administrator Bridges told Council the Joint Municipal Planning Commission had recommended this ordinance but suggested a change from five feet of the building to ten feet.

Councilmember Robinson moved to adopt first reading of Ordinance 2007-54 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

Mayor Murray introduced Marcus J. Robinson and explained he had achieved perfect attendance from first grade through twelfth grade of school. Mayor Murray presented Marcus with a Certificate of Congratulations and wished him well as he goes to college.

A proud Councilmember Robinson informed those present that Marcus is his Grandson.

IX. RESOLUTION:

A. Resolution 8-2007. A resolution of the Town of Port Royal concerning the adoption of the Northern Beaufort County Regional Plan

Mayor Murray told those present there had been some questions about the Northern Beaufort County Regional Plan concerning cost, impact fees, tree protection and historic preservation among others. Mayor Murray introduced Jim Hicks, Chairman of the Beaufort County Planning Commission.

Mr. Hicks reviewed the Plan and explained how it would fit into long-range development in the County and the municipalities.

Town Manager Willis read a portion of Resolution 8-2007 and explained the resolution does not endorse the Plan but gives Council's consensus to continue working on the Plan.

Councilmember Robinson moved to adopt Resolution 8-2007 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

B. Resolution 9-2007. A resolution concerning the preservation of historic buildings in the Town of Port Royal

Town Manager Willis read Resolution 9-2007 by title and explained this resolution would place a 180 day moratorium on the demolition or removal of any structure within the Town that is over 90 years or more old.

Councilmember Robinson moved to adopt Resolution 9-2007 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

X. FOR COUNCIL'S ACTION:

A. Establish milage

Town Manager Willis explained he had reviewed the expected revenues for the year and asked Council to endorse a milage rate of 74. He said this was the same rate as last year.

Councilmember Lee moved to the milage rate for the 2007-2008 budget at 74 mils and Councilmember Robinson seconded the motion.

The motion carried by unanimous vote.

B. Creation of Historic Preservation Ordinance/Commission

Town Manager Willis explained this action would allow staff to coordinate with volunteers to put together all information gathered to create an historic district ordinance. He said this group of volunteers would most likely spearhead the effort to have the Town certified as being eligible for preservation grants at both the federal and state levels. Mr. Willis said he would be preparing packets for the volunteers with all available information concerning this issue.

Councilmember Lee moved to allow the creation of an Historic Preservation Ordinance Commission for the Town and Councilmember Robinson seconded the motion.

The motion carried by unanimous vote.

C. Appointments:

1. Design Review Board (reappoint Sally Germer)

Councilmember Lee moved to reappoint Sally Germer to serve on the Design Review Board and Councilmember Robinson seconded the motion.

The motion carried by unanimous vote.

2. Housing Advisory Board (reappoint Cassandra White)

Councilmember Robinson moved to reappoint Cassandra White to serve on the Housing Advisory Board and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

D. Potential Port Royal Visitors Center

This item was removed from the agenda.

XI. IMPORTANT INFORMATION AND DATES:

- A. Saturday, August 11, 2007, 6:30 pm – Summer Performance Series 2007, Paris Avenue between 9th and 10th Streets**
- B. Saturday, August 25, 2007, 6:30 pm – Summer Performance Series 2007, Paris Avenue between 9th and 10th Streets**
- C. Monday, September 3, 2007 – Town Hall, Public Works and the administrative offices of the Police Department will be closed in observance of Labor Day**
- D. Tuesday, September 4, 2007, Election Day**
- E. Wednesday, September 5, 2007, 6:30 PM – Public Hearing, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- F. Wednesday, September 5, 2007, immediately following the scheduled Public Hearing – Council Workshop, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- G. Thursday, September 6, 2007, 5:30 pm – Design Review Board (DRB) Meeting, 700 Paris Avenue**
- H. Friday, September 7, 2007, 5:00 pm until 8:00 pm – First Friday event, Paris Avenue**
- I. Saturday, September 8, 2007, 6:30 pm – Summer Performance Series 2007, Paris Avenue between 9th and 10th Streets**
- J. Monday, September 10, 2007, 5:30 PM – Joint Municipal Planning Commission (JMPC) Meeting, 700 Paris Avenue**
- K. Wednesday, September 12, 2007, 6:30 pm – Regular Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**

Town Manager Willis reviewed the list of important information and dates.

Police Chief Cadien told everyone there would be a fund raiser at 1:00 pm on Saturday, August 19th to help with medical bills for Beaufort Police Officer Daryl Rhoads who was diagnosed with cancer.

XII. PUBLIC COMMENTS: At this time, the Mayor will recognize members of the audience who have submitted Speaker Forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

John Keller told Council the Summer Performance Series was outstanding but suggested that a gazebo or better stage be available for the performers.

XIII. ADJOURNMENT:

Councilmember Robinson moved to adjourn the meeting.

The meeting adjourned at 7:38 pm.

Respectfully submitted,

Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Law, 1976, Section 30-4-80(d), as amended, notification of the meeting was posted on the Town bulletin board two weeks before the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.