

**Minutes
Council Workshop
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

May 2, 2007

Members Present: Mayor Samuel Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Henry Robinson

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Jim Cadien, Assistant Fire Chief Jim Colwell and Municipal Clerk Tanya Payne

I. CALL TO ORDER:

Mayor Murray called the Workshop to order at 7:07 pm.

II. REVIEW AGENDA FOR THE MAY 9TH COUNCIL MEETING:

Town Manager Willis reviewed the agenda for the upcoming Council Meeting on May 9th.

Town Manager Willis told Council that proclamations for Foster Care Month and National Tourism Week and Ordinance 2007-32 concerning right-of-way on 13th Street would be added to next week's agenda.

Town Manager Willis told Council that the date for the July public hearing and workshop falls on July 4th this year. Council set the July Public Hearing date to July 11th prior to the Regular Council Meeting.

Town Manager Willis told Council:

- mast armed poles for the Midtown signal will arrive on May 25th
- work on Casablanca drainage and sidewalk projects had begun
- ATM engineer covering the Casablanca work would be working out of Town Hall

- West Paris Avenue sidewalk project bids due by May 18th
- 9th Street pond work would begin tomorrow (May 3rd)
- need to set dates for budget workshops

Town Manager Willis briefly reviewed budget items. He said that due to estimated revenues for the new year, three to four hundred thousand dollars needed to be cut from the budget and that department heads had made cuts to cover all except sixty-nine thousand dollars of that amount. Mr. Willis said he was working with the county trying to get the total dollars the Town would receive in property taxes. He said the budget was based on keeping the same milage rate as last year. Mr. Willis said final figures would not be available until August. He explained there would be an eight to ten percent insurance increase for employees and said the budget included a 3.5 cost of living increase.

Councilmember DeLoach said the money from the sale of the water department needed to be saved and said the Town needed to plan for what would replace those funds when they ended.

Town Manager Willis reviewed second reading ordinances to annex and zone 4.9 acres located at 287 Savannah Highway, annex and zone .44 acres on Dowlingwood Drive and annex and zone 1.75 acres on Oakview Drive. He also reviewed the proposed Boat and Water Safety ordinance, two ordinances to convey right-of-way for sidewalk construction along 10th Street and 14th and Richmond Avenue. Also on the agenda was an ordinance to rezone property on Ritter Circle and Edinburgh Avenue to be included in the overlay.

Town Manager Willis reviewed first reading Ordinance2007-31 setting the budget for the fiscal year 2007-2008. He discussed expected revenues and expenditures for the upcoming year and reviewed the proposed budget for each department.

Town Manager Willis reviewed the list of appointments needed to fill vacancies on various Town Committees.

III. IMPORTANT DATES AND INFORMATION:

- A. Thursday, May 3, 2007, 5:30 pm – Design Review Board, 700 Paris Avenue**
- B. Friday, May 4, 2007, 8:00 am – Port Royal Business Breakfast, AMVETS, 1831 Ribaut Road**
- C. Monday, May 7, 2007, 5:30 PM – Joint Municipal Planning Commission, 700 Paris Avenue**
- D. Wednesday, May 9, 2007, 7:00 pm - Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**

Town Manager Willis reviewed the list of important dates and information.

IV. ADJOURNMENT:

The workshop adjourned at 7:59 pm.

Respectfully submitted,

Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the workshop was posted on the Town bulletin board two weeks prior to the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.