

**Minutes
Council Workshop
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

April 4, 2007

Members Present: Mayor Samuel Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Henry Robinson

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Jim Cadien and Municipal Clerk Tanya Payne

I. CALL TO ORDER:

Mayor Murray called the Workshop to order at 6:45 pm.

II. REVIEW AGENDA FOR THE APRIL 11TH COUNCIL MEETING

Town Manager Willis briefed Council concerning:

- stormwater utility fee meeting with other municipalities concerning how fees are being distributed
- MASC Achievement Awards presentation
- Beaufort/Port Royal joint meeting agenda
- Northern Beaufort County Regional Plan presentation on Friday
- Negotiations with Bluffton Fire District
- Skate Park closed
- working on budget; department heads preparing requests
- Workers Compensation and employee health insurance
- 18th Street sewer almost completed; problems with getting rental units funded
- Casablanca sidewalks and drainage due to begin in a couple weeks; ATM will monitor work
- West Paris sidewalk construction out for bids

- Public service foreman hired
- Town randomly selected for court audit
- LCR will dig out Madrid Avenue pond.
- 8th Street sidewalk reinstalled
- pole bolts in for Midtown traffic signal; work to start next week
- Ribaut Road improvements; SCDOT working with property owners over sidewalk issues

Town Manager Willis reviewed the agenda for the April 11, 2007 Council Meeting.

Town Manager Willis reviewed Ordinance 2007-16 authorizing the construction of sidewalks on 13th Street. He suggested that Council discuss funding a certain number of square feet in the budget for sidewalk construction. He also reviewed seconded reading Ordinances 2007-17, 2007-20, 2007-21 and 2007-22 which were discussed at the preceding Public Hearing.

Town Manager Willis explained that Resolutions 2-2007 and 3-2007 concerned fair housing and nondiscrimination on the basis of disability (ADA). He said the Town was required adopt these resolutions yearly in order to qualify for Community Development Block Grants (CDBG).

Town Manager Willis reviewed Ordinances 2007-18 and 2007-19 to annex and zone 4.9 acres located on Savannah Highway. He showed the property on the map and said the Joint Municipal Planning Commission had unanimously recommended the MU-2 zoning request.

Town Manager Willis read Ordinance 2007-23 by title and told Council this ordinance would regulate boats using waters within the corporate boundaries of the Town. He explained that currently the Town had no boat and water safety ordinance.

David Kell suggested that the Town set up no wake areas at the Sands Beach.

Town Manager Willis reviewed an ordinance to install sidewalk on 10th Street. He told Council this side walk was a few feet short of the required 150 feet but said Town staff was recommending its approval.

Town Manager Willis reviewed ordinances to annex and zone property located at 6019 Dowlingwood Drive and also 3000 Oakwood Drive. He said that although the requests for zoning these properties were MU-2, the JMPC had recommended R-17 zoning with the Shell Point Overlay for the Dowlingwood property and R-10 for the Oakview Drive property.

Planning Administrator Bridges told Council the Oakview property was located adjacent to Town property that was zoned MU-2.

Town Manager Willis reviewed Ordinance 2007-29 to rezone approximately 1.32 acres located on Ritter Circle and Edinburgh Avenue. He explained the property would remain R-12 and said the Traditional Town Overlay would be added. Mr. Willis said the JMPC had unanimously recommended this change.

Town Manager Willis reviewed the list of appointments needed for Town committees.

Councilmember Lee told those present that Attorney Tom Mikell was willing to serve on the Design Review Board.

Town Manager Willis told Council that Mascaro Lane was in line to be resurfaced on a fifty/fifty state match program. He said the resurfacing would probably need to be done before the Town assumed ownership of the road. Mr. Willis also said ownership of this street would make way for connectivity to Venus Lane and access to the traffic signal at Ribaut Road and Paris Avenue.

Town Manager Willis reviewed a request for an encroachment agreement from a property owner whose fence and a portion of a storage shed were located on Town property.

III. IMPORTANT DATES AND INFORMATION:

- A. Monday, April 9, 2007, 6:00 pm – Joint Meeting with the City of Beaufort Council, River Club Meeting Room, 1231 Lady’s Island Drive**
- B. Wednesday, April 11, 2007, 7:00 pm - Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**

Town Manager Willis reviewed the list of important dates and information and reminded Council they needed to set a schedule for this year’s budget workshops.

Mike Jones expressed concerns about parking in the village area of Town. He said people were parking in front of the houses saying alley ways were provided at the rear for parking. He suggested an ordinance to designate parking at the back of the house for that area of Town.

IV. ADJOURNMENT:

Councilmember Robinson moved to adjourn the workshop.

The workshop adjourned at 7:48 pm.

Council Workshop
April 4, 2007
Page 4 of 4

Respectfully submitted,

Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the workshop was posted on the Town bulletin board two weeks prior to the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.