

**Minutes
Special Meeting/Workshop
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

March 7, 2007

Members Present: Mayor Samuel Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward and Joe Lee

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Jim Cadien, Assistant Fire Chief Jim Colwell and Municipal Clerk Tanya Payne

I. PLEDGE OF ALLEGIANCE:

Mayor Murray opened the meeting at 6:44 pm and led the Pledge of Allegiance.

II. INVOCATION:

Councilmember Robinson offered the invocation.

III. AUDIT REVIEW – Lisa Weschler

Lisa Weschler reviewed the financial audit dated June 30, 2006. She told Council the Town's financial picture continued to improve. Ms. Weschler said Council had been able to lower the tax milage while staying inside the budget. She continued to review the audit page by page answering Council's questions as they arose.

IV. COUNCIL'S ACTION:

A. Award contract for Casablanca Drainage Project

Town Manager Willis explained that there were two bidders for the Casablanca Drainage project and recommended the lowest bidder which was JOCO Construction. He explained that both the drainage and sidewalk projects would be funded by federal grants.

Councilmember Heyward moved to award the Casablanca Drainage Project contract to JOCO Construction for a total of \$143,760.53 and Councilmember Robinson seconded the motion.

The motion carried by unanimous vote.

B. Award contract for Casablanca Sidewalk Project

Town Manager Willis told Council two bids were also received for the Casablanca Sidewalk Project and said that ATM had recommended that the lowest bidder, JOCO Construction be awarded the contract.

Councilmember Robinson moved to award the Casablanca Sidewalk Project contract to JOCO Construction for a total of \$71, 040 and Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

V. REVIEW AGENDA FOR THE MARCH 14TH COUNCIL MEETING

Town Manager Willis reviewed the agenda for the upcoming Council Meeting on March 14th. He explained that all items on the Consent Agenda were for sidewalk construction and reviewed the various locations.

Town Manager Willis reviewed second reading Ordinances 2006-30 and 2006-31 annexing and zoning approximately 2.43 acres on Lemon Island. He explained this was the site for the proposed Lemon Island Marina. Mr. Willis also reviewed two ordinances amending Chapter 15.5, Overlay Districts, to bring the Town in compliance with State Law concerning vested rights and appeals of decisions made by the Design Review Board. He continued to review second reading ordinances concerning the lighting of communication towers, the rezoning of .33 acres located on Drayton Drive, rezoning .39 acres located on Battery Park Drive and Ordinance 2007-15 providing for a short term rental permit.

Town Manager Willis reviewed first reading ordinances to include setting a franchise fee rate for cable service providers, amending the zoning chapter of the Town Code concerning outdoor display of merchandise for businesses, adopting an Intergovernmental Agreement with Beaufort County concerning impact fees and amending Chapter 2 of the Town Code authorizing the police department to contract police services on a reimbursement or advanced payment basis.

Town Manager Willis told Council there were several committee appointments that needed to be made. He explained that some of the committee members were eligible for reappointment while others had reached their eight year service limit. He also told Council the Town had been asked to assume ownership of Mascaro Lane saying they

needed discussion on this subject. Mr. Willis said Council would be asked to approve an Intergovernmental Agreement with the County providing funds to pay its portion of the Northern Regional Plan. He also told Council they needed appoint someone to represent the Town on the Port Selection Board saying this person would not have a vote but would be a part of the review group.

VI. IMPORTANT DATES AND INFORMATION:

A. Wednesday, March 14, 2007, 7:00 pm - Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue

Town Manager Willis reviewed the list of important dates and information.

Councilmember Lee told those present the Soft Shell Crab Festival on April 21st was tied in with the MCAS Air Show and that there would be a Big Band Blues Festival that evening.

David Kell asked Council when the sidewalk would be replaced at the Settles property on Paris Avenue.

Pat Willcox spoke concerning the town merchants and asked Council for the Town's support. She also asked about the possibility of the Chamber of Commerce moving to Port Royal.

Nancy Vista asked Council to consider creating a Port Royal Chamber of Commerce.

V. ADJOURNMENT:

Councilmember Robinson moved to adjourn the workshop and Councilmember Heyward seconded the motion.

The meeting adjourned at 7:35 pm.

Respectfully submitted,

Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, Section 30-4-80(d), as amended, notification of the meeting was posted on the Town bulletin board two weeks before the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.