

**Minutes
Regular Council Meeting
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

February 10, 2010

Members Present: Mayor Samuel Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Vernon DeLoach and Henry Robinson

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Jim Cadien and Municipal Clerk Tanya Payne

I. PLEDGE OF ALLEGIANCE – Boy Scouts of America, Coastal Carolina Council, Troop 1100, Port Royal United Methodist Church

Boy Scout Troop 1100 Color Guard presented the flag and led the Pledge of Allegiance. They also recited the Scout Pledge and Scout Oath at Mayor Murray's request.

II. INVOCATION:

Councilmember DeLoach offered the invocation.

III. PROCLAMATION:

A. Boy Scouts of America Centennial Celebration, Matt Miller, Executive Director, Coastal Carolina Council

Mayor Murray read a proclamation in honor of Boy Scouts of America's 100th Birthday and presented it to Coastal Carolina Council Executive, Matt Miller.

Mr. Miller thanked Council for the proclamation. He explained there were three troops located in the Town of Port Royal and welcomed members of Troop 1712 from Beaufort who were present at the meeting.

IV. APPROVAL OF MINUTES:

- A. Minutes from the Public Hearing of January 6, 2010**
- B. Minutes from the Council Workshop on January 6, 2010**
- C. Minutes from the Regular Council Meeting of January 13, 2010**

Councilmember Heyward moved to adopt the minutes from the Public Hearing of January 6, 2010, the Council Workshop of January 6, 2010 and the Regular Council Meeting of January 13, 2010. Councilmember Robinson seconded the motion.

The motion carried by unanimous vote.

V. AMENDMENTS TO THE AGENDA:

Town Manager Willis recommended removal of the Highway 21 Signage Resolution, Section X. Item B from the agenda until it was discussed at the Joint Council Meeting with the City of Beaufort.

Councilmember Robinson moved to amend the agenda as recommended and Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

VI. COUNCIL BRIEFING:

Town Manager Willis told Council a letter of intent had been signed for sale of the port property. He said there would be at least a six month due diligence period before the sale was finalized. Mr. Willis also told Council there had been no third reading today on the Point of Sale bill in the state legislature. He said the request for drainage work to be done at 9th Street and Madrid Avenue, 13th Street and Paris Avenue and the medians on Paris Avenue had been sent out. Mr. Willis said engineers had looked at road problems on 9th Street and an alley way and that Council would need to award a contract for that work at the March meeting.

VII. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes.

Gerald Eller asked why the Town was interested in annexing property located at 512 Broad River Drive and wanted to know if the annexation would cause extra expense to the Town.

VIII. SECOND READINGS:

- A. Ordinance 2010-1. An ordinance annexing to the Town of Port Royal approximately .58 acres located at Beaufort County Tax District 100, Map 33B, Parcel 109 (512 Broad River Drive)**

Town Manager Willis read Ordinance 2010-1 by title and explained the owners had requested R-17 zoning for the property. He said the Joint Municipal Planning Commission had recommended this zoning. Mr. Willis told those present the property was located within the Town's growth boundary as stated in the Comprehensive Plan and the Northern Regional Plan. Mr. Willis showed the property on the map and pointed out surrounding zoning.

Councilmember Heyward moved to adopt Ordinance 2010-1 and Councilmember Robinson seconded the motion.

The motion carried by unanimous vote.

- B. Ordinance 2010-2. An ordinance to zone approximately .58 acres of real estate located in Beaufort County and described as Beaufort County Tax District 100, Map 33B, Parcel 109 as a Residential 17 (R-17) zoning district**

Councilmember Robinson moved to adopt Ordinance 2010-2 and Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

IX. FIRST READINGS:

- A. Ordinance 2010-3. An ordinance amending various sections of Chapter 22, "Zoning" of the Code of Ordinances of the Town of Port Royal to comply with state statutes, change language concerning Flood Hazard Districts, update by-laws of the Zoning Board of Adjustment and Appeals and establish the term "Planning Administrator"**

Town Manager Willis read Ordinance 2010-3 by title and explained it would bring the Zoning Ordinance in line with state statutes, change language concerning Flood Hazard Districts, update the Zoning Board by-laws and establish the term Planning Administrator.

Councilmember Lee moved to adopt Ordinance 2010-3 and Councilmember Robinson seconded the motion.

The motion carried by unanimous vote.

- B. Ordinance 2010-4. An ordinance to amend various sections of Chapter 17.5, “Subdivision Regulations” of the Code of Ordinances of the Town of Port Royal, South Carolina to bring the chapter in line with state statutes, update the definition of the planning commission and add new traffic impact analysis language**

Town Manager Willis read Ordinance 2010-4 by title and explained it would clean up language in the Subdivision ordinance and bring the ordinance in line with state statutes. He further stated it would update the definition of planning commission and add new traffic impact analysis language to the ordinance.

Councilmember Heyward moved to adopt Ordinance 2010-4 and Councilmember Robinson seconded the motion.

The motion carried by unanimous vote.

X. FOR COUNCIL’S ACTION:

A. Appointment:

1. Joint Municipal Planning Commission (appoint 1)

Councilmember Lee moved to appoint Louis Bruce to the Joint Municipal Planning Commission and Councilmember DeLoach seconded the motion.

Councilmembers Lee and DeLoach voted yes.

Mayor Murray and Councilmembers Heyward and Robinson voted no.

The motion failed.

Councilmember Heyward moved to appoint Darryl Owens to the Joint Municipal Planning Commission and Councilmember Robinson seconded the motion.

The motion carried by unanimous vote.

B. Resolution regarding Signage Committee recommendation

This item was removed from the agenda.

XI. IMPORTANT INFORMATION AND DATES:

- A. Monday, February 15, 2010, 6:00 pm – Joint Meeting with the City of Beaufort Council, Keyserling Cancer Center, 1680 Ribaut Road**

- B. Wednesday, March 3, 2010, 6:30 pm - Public Hearing, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- C. Wednesday, March 3, 2010 immediately following the scheduled Public Hearing, Council Workshop, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- D. Thursday, March 4, 2010, 5:30 pm – Design Review Board Meeting (DRB), 700 Paris Avenue**
- E. Monday, March 8, 2010, 5:30 pm – Joint Municipal Planning Commission, 1901 Boundary Street, Beaufort, Municipal Court Building**
- F. Wednesday, March 10, 2010, 6:00 pm – Lowcountry Council of Government Needs Assessment Public Hearing, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- G. Wednesday, March 10, 2010, 6:30 pm – Public Hearing, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- H. Wednesday, March 10, 2010, immediately following the scheduled Public Hearing, Regular Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- I. Saturday, March 20, 2010, 8:30 am – Council Retreat Town Hall, 700 Paris Avenue**

Town Manager Willis reviewed the list of important information and dates.

XII. PUBLIC COMMENTS: At this time, the Mayor will recognize members of the audience who have submitted Speaker Forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

Nick Russell presented a written statement to Council and then read the statement. He asked Council to write a letter to the Beaufort County Council in support of signalization at the intersection of Highway 802 and Riverwind Drive. He also asked that this letter request a letter from the County to the State in support of a light at this intersection.

XIII. ADJOURNMENT:

Councilmember Heyward moved to adjourn the meeting and Councilmember Robinson seconded the motion.

The meeting adjourned at 6:55 pm.

Regular Council Meeting
February 10, 2010

Respectfully submitted,

Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the meeting was posted two weeks before the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.